

Ritco Logistics Limited

Date: 22nd August, 2022

To,
The Manager
Listing Department
National Stock Exchange of India Ltd.
Exchange Plaza, Plot No. C-1, G Block,
Bandra- Kurla Complex, Bandra (East)
Mumbai-400051
NSE SYMBOL: RITCO

To,
The General Manager
Department of Corporate Services
Bombay Stock Exchange Limited
1st Floor, New Trading Ring, Rotunda
Building, Phiroze Jeejeebhoy Towers
Dalal Street, Mumbai-400001
BSE Scrip Code: 542383

Sub: Intimation about Board meeting as per Regulation 29 of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015

Sir/Madam,

Pursuant to Regulation 29 of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015, It is hereby informed that the next Board Meeting of the Company is scheduled to be held on Monday, 29th August, 2022 at 03:00 P.M. at the corporate office of the Company at 336, Udyog Vihar, Phase-2, Gurgaon-122016 to conduct the following businesses:

1. To consider and approve the Draft Director's Report for the FY 2021-22.
2. To authorize Director of the Company to sign Annual Return of the Company for FY 2021-22.
3. To consider and approve the draft Notice of the 21st Annual General Meeting of the Company and fixation of day, date, time and venue for the same.
4. To take note of the Secretarial Audit report for the financial year ended on 31st March 2022.
5. To take note of the Internal Audit report for the financial year ended on 31st March 2022.
6. To appoint Scrutinizer for conduct the e-voting process of the Annual General Meeting.
7. To fixing book closure date for the Annual General Meeting.
8. To Appoint Secretarial Auditor of the Company to conduct the Audit for the FY 2022-23.
9. To Appoint Internal Auditor of the Company to conduct the Audit for the FY 2022-23.
10. To take note of the minutes of the meeting of Management & Operations Committee.



11. To take note of the minutes of the meeting of Audit Committee.

12. Any other item, if any, with the permission of the chair

We request you to kindly take the same on record.

Thanking You,

Yours Sincerely,

For **Ritco Logistics Limited**



Gitika Arora

(Company Secretary cum Compliance Officer)